

2020 EVIDENCE OF STUDENT ELIGIBILITY AND STUDENT DECLARATION

Evidence of citizenship/residency and age

I confirm that in relation to: (students full name) _____

I have **SIGHTED** one of the following:

- an Australian Birth Certificate (not Birth Extract)
- a current Australian Passport
- a current New Zealand Passport
- Australian Citizenship certificate
- a current green Medicare Card
- an Australian citizen by descent extract
- a proxy declaration for individuals in exceptional circumstances as per Clauses 2.16 – 2.20 of these Guidelines
- formal confirmation of permanent residence granted by the Department of Home Affairs 9or its successor) AND the student's foreign passport or Immi Card
- a Referral to Government Subsidised Training - Asylum Seekers' form from the Asylum Seeker Resource Centre or the Australian Red Cross
- confirmation obtained from the Visa Entitlement Verification Online System (VEVO) that the student holds a valid Bridging Visa Class E, Safe Haven Enterprise Visa or Temporary Protection Visa.

By **EITHER**:

viewing an original **OR** viewing a certified copy; **OR** verifying through the Document Verification Service (DVS) [where it is possible to do so, and in accordance with Clause 2.2(b)(iii) of the Guidelines About Determining Student Eligibility and Supporting Evidence]; **OR** viewing a printed or electronic record from VEVO that confirms a student holds valid Bridging Visa Class E, Safe Haven Enterprise Visa or Temporary Protection Visa.

AND I have **RETAINED** one of the following:

A copy of the original or certified copy; **OR** the certified copy; **OR** evidence as set out in Clause 2.2(iii) of these Guidelines [where verified through the DVS]; **OR** viewing a printed or electronic record from VEVO that confirms a student holds valid Bridging Visa Class E, Safe Haven Enterprise Visa or Temporary Protection Visa.

AND if the student's age is relevant to their eligibility, and the document produced from the list above does not include a date of birth (or if the date of birth has not been verified through use of the DVS), I have also SIGHTED and RETAINED a copy of ONE of the following:

- current drivers license
- current learner permit
- Proof of Age card
- Keypass card
- Not applicable

Education history

Q1. What is the highest qualification (not including secondary or high school) that you have COMPLETED, or EXPECT TO COMPLETE at the time the training you are applying for is scheduled to start?

Q2. How many other government funded courses have you enrolled in that have started, or will start in the same calendar year as the course/s you are applying for now? (DON'T include the course/s you are applying for now. DO include other course/s at this and other training providers you've enrolled in, but haven't started yet).

0 1 2 3 4+

Q3. Not including the course/s you are applying for now, how many other **government funded** courses are you doing at the moment?

0 1 2 3 4+

Q4. Not including the course/s you are seeking to enrol in now, how many other government funded courses are you undertaking training in at the moment?

0 1 2 3 4+

Q4. In your lifetime, how many government funded courses have you started (commenced) that are at the same level as the one you are applying for now? **Do not answer this question if you are seeking to enrol in a course on the Foundation Skills List.**

Student declaration

I _____ in seeking to enrol in _____

declare the following to be true and accurate statements: **Circle appropriate response:**

I **AM / AM NOT** enrolled in a school, including government, non-government, independent, Catholic or home school.

I **AM / AM NOT** enrolled in the Commonwealth Government's Skills for Education and Employment program.

I understand that my enrolment in the above qualification/s may be subsidised by the Victorian and Commonwealth Governments under the Skills First Program. I understand how enrolling in the above qualification/s will affect my future training options and eligibility for further government subsidised training under the Skills First Program. I acknowledge and understand that I may be contacted by the Department or an agent to participate in a student survey, interview or other questionnaire.

Signed _____ Date _____

Angliss Neighbourhood House TOID 6389 Student Enrolment Form 2020

Date of Interview and Assessment ___/___/2020



Accredited Training

S1	22484VIC Cert I in EAL (Access)	<input type="checkbox"/> VU22590	<input type="checkbox"/> VU22591	<input type="checkbox"/> VU22099	<input type="checkbox"/> VU22596
S1	22485VIC Cert II in EAL (Access)	<input type="checkbox"/> VU22358	<input type="checkbox"/> VU22601	<input type="checkbox"/> VU22099	<input type="checkbox"/> VU22596

S2	22484VIC Cert I in EAL (Access)	<input type="checkbox"/> VU22594	<input type="checkbox"/> VU22598	<input type="checkbox"/> VU22606	<input type="checkbox"/>
S2	22485VIC Cert II in EAL (Access)	<input type="checkbox"/> VU22604	<input type="checkbox"/> VU22598	<input type="checkbox"/> VU22606	<input type="checkbox"/>

Pre-accredited Training

- Communicate with Confidence Beginners
- Communicate with Confidence Post Beginners
- Computers & Internet for Beginners
- Post Beginners Computers and the Internet
- EAL Book club
- Learn 4 Life – the 4 R's
- Digital Skills in Practice
- Reconnect, Recycle, Reinvent & Repackage
- Online Learning
- Introduction to Social media
- Starting Out with Computers

PERSONAL DETAILS (Your legal name must be used for USI purposes)

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other				
Surname (Legal family name)					
Given Names (Legal names)					
Date of Birth		Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Indeterminate/Intersex/Unspecified		
Usual Home address: <i>Building Name/Property Number and Street name</i>					
Suburb		Post code			
Home Phone		Mobile No			
Email address					
POSTAL ADDRESS	Same as above <input type="checkbox"/> Yes <input type="checkbox"/> No Please complete below				
<i>Building Name/Property Number and Street name/ PO Box or RSD</i>					
Suburb		Post code			
Emergency Contact Information	Name				
Telephone/Mobile			Relationship		

In which city AND country where you born?	City:	Country:
Do you speak a language other than English at home? (<i>Language most spoken if multiple</i>)	<input type="checkbox"/> No, English only <input type="checkbox"/> Yes, please specify.....	
How well do you speak English?	<input type="checkbox"/> Very Well <input type="checkbox"/> Well <input type="checkbox"/> Not well <input type="checkbox"/> Not at all	
Are you Aboriginal or Torres Strait Islander origin?	<input type="checkbox"/> No <input type="checkbox"/> Yes, Aboriginal <input type="checkbox"/> Yes, Torres Strait Islander <input type="checkbox"/> Both	

Providing information about a disability will not disadvantage your application. This information is collected to ensure that the Neighbourhood House provides appropriate information on the support services available to students. This information is also collected for statistical and planning purposes.

Do you consider yourself to have a disability, impairment or long-term condition? Yes No

If yes, please indicate the area/s of disability, impairment or long-term condition. (You may indicate more than one area.)

Hearing/deaf Physical Intellectual Learning Mental illness
 Acquired brain impairment Medical condition Vision Other

Of the following categories, which BEST describes your current employment status? (Tick one box only.)

- Full-time employee Employed – unpaid worker in a family business
 Part-time employee Unemployed – seeking full-time work
 Self-employed - not employing others Unemployed – seeking part-time work
 Self-employed - employing others Not employed – not seeking employment

Which of the following classifications BEST describes your current or recent occupation? (Circle one only.)

- 1 - Manager 6 - Sales Workers
 2 - Professionals 7 - Machinery Operators and Drivers
 3 - Technicians and Trade Workers 8 - Labourers
 4 - Community and Personal Service Workers 9 - Other
 5 - Clerical and Administrative workers

Which of the following classifications BEST describes the Industry of your current or previous Employer? (Circle one only.)

- A - Agriculture, Forestry and Fishing K - Financial and Insurance Services
 B - Mining L - Rental, Hiring and Real Estate Services
 C - Manufacturing M - Professional, Scientific and Technical Services
 D - Electricity, Gas, Water and Waste Services N - Administrative and Support Services
 E - Construction O - Public Administration and Safety
 F - Wholesale Trade P - Education and Training
 G - Retail Trade Q - Health Care and Social Assistance
 H - Accommodation and Food Services R - Arts and recreation services
 I - Transport, Postal and Warehousing S - Other Services
 J - Information Media and telecommunications

Of the following categories, which BEST describes your main reason for undertaking this program (Tick one box only.)

- To get a job It was a requirement of my job
 To develop my existing business I wanted extra skills for my job
 To start my own business To get into another program of study
 To try for a different career For personal interest or self-development
 To get a better job or promotion To get skills for community/voluntary work
 Other reasons

Schooling

What is your highest COMPLETED school level? Tick one box only.

Completed Year 12 Completed Year 11
 Completed Year 10 Completed Year 9 or equivalent
 Completed Year 8 or lower Never attended school

In which YEAR did you complete that school level?

Are you still attending secondary school? Yes No

Have you SUCCESSFULLY completed any of the following qualifications: Yes No

	A	E	I	
If YES, please enter one of these Prior Education Achievement Recognition Identifiers for all applicable qualification level. Note: if you have multiple Prior Education Achievement Recognition Identifiers for any one qualification, use the following priority order to determine which identifier to use: A – Australian E – Australian Equivalent I - International	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bachelor Degree or Higher Degree
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Advanced Diploma or Associate Degree
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diploma (or Associate Diploma)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certificate IV (or Advanced Certificate/Technician)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certificate III (or Trade Certificate)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certificate II
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certificate I
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certificates other than the above	

VICTORIAN STUDENT NUMBER

To be completed by all students aged up to 24 years. Since 2009 in schools and since 2011 for Vocational Education and Training (VET) organisations and Adult Community Education providers, a Victorian Student Number (VSN) has been allocated upon enrolment to each individual student aged up to 24 years. Students should report their VSN on all subsequent enrolments at a Victorian school or training organisation. In particular, all students who are currently enrolled in either a VET provider or a Victorian school (including those already participating in a VET in schools program) should obtain their VSN from their current education or training organisation and report their VSN on this enrolment form. Students who are enrolling for the first time since the VSN was introduced will get a new VSN.

What is your Victorian Student Number (VSN)

Have you attended any Victorian school since 2009, or done any training with a Vocational Education and Training (VET) Registered Training Organisation or an Adult and Community Education provider in Victorian since 2011?

No I have not attended a Victorian school since 2009, or a TAFE or other VET training provider since the beginning of 2011.

Yes I have attended a Victorian school since 2009; Name of most recent school attended _____

And/or Yes I have participated in training at a TAFE or other training organisation since the beginning of 2011.

List the most recent training organisation with which you have participated in training in Victoria since 2011.

- 1 _____
 2 _____

UNIQUE STUDENT IDENTIFIER

As of 1 January 2015, Angliss Neighbourhood House (ANH) can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition we are required to include your USI in the data we submit to NCVER. If you have not yet obtained a USI, you can apply for it directly at <http://www.usi.gov.au/create-your-usi/> on a computer or mobile device.

You may already have a USI if you have done any nationally recognised training, which could include training at work, completing a first aid course or RSA (Responsible Service of Alcohol) course, getting a white card, or studying at a TAFE or training organisation. It is important that you try to find out whether you already have a USI before attempting to create a new one. You should not have more than one USI. To check if you already have a USI, use the 'Forgotten USI' link on the USI website at <https://www.usi.gov.au/faqs/i-have-forgotten-my-usi>

Enter your USI (if you already have one)

If you are unsure if you have a USI, ANH are able to use the "Existing USI Search" tool on www.usi.gov.au to check. Do you authorize ANH to check your USI records to check before applying for a new USI?

I, the applicant request and authorize ANH to check my USI records for an existing USI on my behalf before applying for a new one.

If you do not have a USI, and you wish ANH to apply for a USI on your behalf you must authorize ANH to do so, and declare that you have read the privacy information at <https://www.usi.gov.au/training-organisations/usi-support-materials/privacy-notice-students-when-applying-usi-their-0> and reads as follows: The following is provided to you on behalf of the Student Identifiers Registrar (Registrar). You are advised and agree that you understand and consent that the personal information you provide in connection with your application for a Unique Student Identifier (USI) is collected by the Registrar as authorised by the Student Identifiers Act 2014. Is collected by the Registrar for the purposes of: applying for, verifying and giving a USI; resolving problems with a USI; and creating authenticated vocational education and training (VET) transcripts; may be disclosed to: Commonwealth and State/Territory government departments and agencies and statutory bodies performing functions relating to VET for: the purposes of administering and auditing VET, VET providers and VET programs; education related policy and research purposes; and to assist in determining eligibility for training subsidies; VET Regulators to enable them to perform their VET regulatory functions; VET Admission Bodies for the purposes of administering VET and VET programs; current and former Registered Training Organisations to enable them to deliver VET courses to the individual, meet their reporting obligations under the VET standards and government contracts and assist in determining eligibility for training subsidies; schools for the purposes of delivering VET courses to the individual and reporting on these courses; the National Centre for Vocational Education Research for the purpose of creating authenticated VET transcripts, resolving problems with USIs and for the collection, preparation and auditing of national VET statistics; researchers for education and training related research purposes; any other person or agency that may be authorised or required by law to access the information; any entity contractually engaged by the Student Identifiers Registrar to assist in the performance of his or her functions in the administration of the USI Registry System; and will not otherwise be disclosed without your consent unless authorised or required by or under law. The consequences for not providing the Registrar with some or all of your personal information are that the Registrar will not be able to issue you with a USI. **Privacy policies and complaints** You can find further information on how the Registrar collects, uses and discloses the personal information about you in the [Registrar's Privacy Policy](#) or by contacting the Registrar on usi@education.gov.au or telephone 1300 857 536, international enquiries +61 2 6240 8740. The Registrar's Privacy Policy contains information about how you may access and seek correction of the personal information held about you and how you may make a complaint about a breach of privacy by the Registrar in connection with the USI and how such complaints will be dealt with. You may also make a complaint to the Information Commissioner about an interference with privacy pursuant to the Privacy Act 1988, including in relation to the misuse or interference of or unauthorised collection, use, access, modification or disclosure of USIs.

I, the student named in this enrolment application, authorise ANH to apply pursuant to sub-section 9(2) of the Student Identifiers Act 2014, for a USI on my behalf. I have read and I consent to the collection, use and disclosure of my personal information pursuant to the information detailed at <https://www.usi.gov.au/training-organisations/usi-support-materials/privacy-notice-students-when-applying-usi-their-0>, and NCVER policies, procedures and protocols published on NCVER's website at www.ncver.edu.au.

Student Signature _____ Date _____

In accordance with section 11 of the *Student Identifiers Act 2014*, ANH will securely destroy personal information which we collect from individuals solely for the purpose of applying for a USI on their behalf as soon as practicable after we have made the application or the information is no longer needed for that purpose, unless we are required by or under any other law to retain it. Under Standard 3.6(d), ANH is required to ensure the security of the USI and all related documentation under its control, including information stored in its student management systems.

Acknowledgment of receipt of information

I also acknowledge that prior to commencement in my VET programme at Angliss Neighbourhood House (ANH);

I have been provided with a Student Handbook and have been inducted in the information on the topics listed below.

- Student selection, enrolment and induction/orientation procedures
- Qualification or accredited course information
- Marketing and advertising of course information
- Legislative requirements
- Fees, charges and refund policy
- Fee Schedule
- Student services
- Student support, welfare and guidance services
- Provision for language, literacy and numeracy assistance
- Access and equity policy and procedure
- Flexible learning and assessment procedures
- Competency based assessment
- Student access to accurate records policy and procedures
- Confidentiality procedure
- Employer contributing to learner's training and assessment
- Complaints and appeals procedures
- Recognition arrangements for RPL and credit transfer
- Recognition of AQF qualifications and statements of attainment issued by another RTO or Centre

Qualification and accredited course guarantee

I am aware that the Angliss Neighbourhood House will ensure that I will complete the training and assessment as agreed. If circumstances arise that affect my ability to complete this course (e.g. loss of a teacher and unable to obtain suitable replacement) then the ANH must arrange for training and assessment to be completed by another suitable training organisation. Prior to the transfer to another RTO, I will be formally notified of the arrangements and an agreement to those arrangements, including any refund or fees associated, will be obtained. I am also aware that I am entitled, at no additional cost, to a formal Statement of Attainment on withdrawal, cancellation or transfer prior to completing the qualification, provided that I have paid in full the tuition fees related to the competency shown on the Statement of Attainment.

I acknowledge that I have read the Student Handbook and understand that I can access further information on some of these topics should I wish to do so.

I authorise ANH to take and use photos and video of me for publicity and promotion. If you tick 'No' it is your responsibility to inform others that you do not want yourself filmed or photographed.

YES NO

Student name.....

Student signature.....

Statement on Fees :

The accredited EAL course unit and pre-accredited tuition hourly rate is \$0.28. A full fee schedule can be found on the house website www.anglissnh.net.au or by asking at the office. The Victorian Government provides funding to subsidise the course/s you are enrolled in to the value of \$7.00 per hour for an accredited or \$9.10 per hour for a pre-accredited course.

Not eligible for Victorian Training Guarantee, but Visa allows training *(Full Fee paying)*

Fee Concession? Y N **Fee paid?** **Invoice No** T1..... T2..... T3..... T4.....

If Agency or Business **Purchase order received** **Invoice sent** **Invoice paid**.....

Statement of Fees

22484VIC Certificate I in EAL (Access)

22485VIC Certificate II in EAL (Access)

Qualification status: Current

Start date **End date** **Estimated Duration** 40 weeks

Total fees: \$.....

1. Tuition fee

	Tuition	9 hours *	Amenities	Total
Concession Card and VTG eligible	0.28 cents per hour	Term 1,2,3,4 \$25.00 per term	\$0	\$100.00
Not VTG Eligible Work cover, International students	\$1.40 per hour	Term 1,2,3,4 \$125.00 per term	\$0	\$500.00
Not VTG eligible i.e. asylum seeker/refugee	Waiver	Waiver	\$0	\$0 positions are limited

**If undertaking 6 hours, 0.42cents per hour*

Angliss Neighbourhood House will adjust its Tuition Fee in the following circumstances: Angliss Neighbourhood House does not charge for any Unit of Competency that is a Credit Transfer. In circumstances of financial hardship, individuals can request to be considered for an Angliss Neighbourhood House payment plan and/or a fee reduction or waiver. The Victorian Government provides funding to subsidise the course/s you are enrolled in to the value of \$7.00 per hour.

2. Services and amenities fee

Angliss Neighbourhood does not charge a fee if a student is required to re-sit an assessment. The cost of re-issuing a replacement Certificate is \$5.00 per Certificate. Angliss Neighbourhood House supplies all students with its 'Concessions, Fee, Charges & Refunds' policy prior to enrolment.

3. Course information

Your classes will be held at 2/11 Vipont Street Footscray and modes of delivery includes classroom training and self - paced activities.

Our administration office is located at 2/11 Vipont Street Footscray. Office hours are: 9.30 to 3.30pm Tuesday & Thursday. This Statement of Fees applies to an individual applicant. If the applicant has been referred by a Job Agency different fees may apply.

Student Name

**Angliss Neighbourhood House TOID 6389
Privacy Statement**

I understand that Angliss Neighbourhood House (ANH) is required to provide the Department of Education and Training with student and training activity data. This includes personal information collected in the ANH enrolment form and unique identifiers such as the Victorian Student Number (VSN) and the Commonwealth's Unique Student Identifier (USI) as authorised in accordance with the Student Identifiers Act 2014 (Cth) and the Student Identifiers Regulation 2014 (Cth). A student USI may be used for specific VET purposes including the verification of student data provided by ANH; the administration and audit of VET providers and programs; education-related policy and research purposes; and to assist in determining eligibility for training subsidies. Student Statistical Collection Guidelines are available at: <http://www.education.vic.gov.au/training/providers/rto/Pages/datacollection.aspx> The Department's collection and handling of enrolment data and VSNs is authorised under the Education and Training Reform Act 2006 (Vic). Under the *Data Provision Requirements 2012*, ANH is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by ANH for statistical, regulatory and research purposes. ANH may disclose your personal information for these purposes to third parties, including: school (if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship); employer (if you are enrolled in training paid by your employer); Commonwealth and State government departments; contractors and authorised agencies; NCVER; organisations conducting student surveys and researchers.

Personal information disclosed to NCVER may be used or disclosed for issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts; facilitating statistics and research relating to education, including surveys; understanding how the VET market operates, for policy, workforce planning and consumer information; and administering VET, including program administration, regulation, monitoring and evaluation. You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. You may opt out of the survey at the time of being contacted. NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at: www.ncver.edu.au).

Failure to provide your personal information may mean that it is not possible for you to enrol in VET and/or to obtain a Victorian Government VET Subsidy. You have the right to seek access to or correction of your own personal information. You may also complain if you believe your privacy has been breached. For further information about the way the Department collects and handles personal information, including access, correction and complaints, go to: www.education.gov.au/privacy-policy

For more information in relation to how student information may be used or disclosed please contact the ANH Coordinator on 9687 9908 or admin@anglissnh.net.au. Policies, procedures and details of ANH courses, training, assessment, support services, current fees and your rights and responsibilities are available at the ANH website www.anglissnh.net.au.

Student Declaration and Consent

I acknowledge that I have read the *National VET Data* and *Victorian Government VET Student Enrolment Privacy Notice*. I declare that the information I have provided to the best of my knowledge is true and correct. I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

Government Funding

For applicants eligible for government subsidised training under the Skills First initiative, the following statements apply: I have completed the Skills First Evidence of Student Eligibility and Student Declaration form.

I declare that I am an Australia Citizen; or a holder of a permanent visa; or a holder of a Special Category Visa (sub class 444, New Zealand); or an East Timorese Asylum Seeker; or a holder of a Temporary Protection Visa Holder; or a holder of a referral form from the Asylum Seeker Resource Centre confirming me as an "Asylum Seeker"; or a holder of a referral form from the Australian Red Cross confirming me as a Victim of Human Trafficking.

I have been informed of the eligibility requirements for government subsidized training under the Skills First program, and that receiving funding at this time may impact on any future entitlements.

In addition I understand and acknowledge that: providing any false information and/or failing to disclose any information relevant to my application for enrolment and/or failure to complete an application/enrolment form may result in withdrawal of any offer, particularly as it relates to my eligibility to obtain an offer for government subsidised training, and/or cancellation of enrolment at the discretion of Angliss Neighbourhood House. It is my responsibility to provide all relevant and required documentation. I am not a prisoner from the Judy Lazarus Transition Centre or a young person required to undertake a course of study pursuant to a community based order.

I authorise Angliss Neighbourhood House to check all available records to confirm that information provided is correct, particularly information pertaining to my eligibility for the Skills First funding.

AND

I declare that the information I have provided is true and correct to the best of my knowledge. I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

Student Signature [or electronic acknowledgement]

TRAINING PROVIDER DECLARATION

TO BE COMPLETED BY THE TRAINING PROVIDER

Number of Courses Student is currently eligible for: 0 1 2
Eligibility exemption granted: YES NO

Based on:

- discussion with the student; AND
- the evidence I have sighted (and retained a copy of) ; AND
- the information provided to me by the student in this form;

I believe that the above individual satisfies the Entitlement to Funded Training eligibility criteria as set out in the VET Funding Contract and is eligible for funding under the Skill First Program for the following qualification/s:

I have also sighted and retained (where applicable) relevant evidence required to grant an exemption from eligibility requirements or other limitations pursuant to any initiatives in Part C of Schedule 1 of the VET Funding Contract and as specified in Clause 2.21 of the Guidelines About Determining Student Eligibility and Supporting Evidence.

I acknowledge that as the Training Provider's authorised delegate, I am responsible for ensuring that all parts of this form are complete. By signing this Declaration, I acknowledge that I have reviewed **Sections A and B** and have confirmed they have been completed in full.

Authorised Training Provider Delegate:

Name: _____

Position: _____

Signed: _____

Date: _____

NOTES Use this section to record additional detail, relevant eligibility information, including information used by the Training Provider to verify the student's eligibility that is not captured in Sections A or B. **If there are no notes, write N/A**