

**Angliss Neighbourhood House TOID 6389
Training Guide
22485VIC Certificate II in EAL (Access)**



Semester 2 Year 2020

Course Information

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|---------------------|---|
| Course Code | 22485VIC |
| Course Title | Certificate II in EAL (Access) |
| Semester | 2 |
| Year | 2020 |
| Days | Monday & Tuesday |
| Time | 9:30 to 12:30 Monday & Tuesday 1 to 4 Tuesday (optional computer elective) |
| Location | Angliss Neighbourhood House |

Contact Details

| | | | |
|------------------------------|---------------|-----------|--|
| House Coordinator | Meg Higgins | 96879908 | meg@anglissnh.net.au |
| Education Coordinator | Jenny Penfold | 9687 9908 | jenny@anglissnh.net.au |

Semester Unit Outline

In Semester 2, 2020 Angliss Neighbourhood House will be offering the following Units

| Unit Code | Title |
|---------------------------------------|---|
| VU22604 | Read & write simple instructional & informational texts |
| VU22598 CI elective | Identify Australian leisure activities |
| VU22606 Optional computer elective | Access the internet and email to develop language |

Qualification requirements

To obtain 22485VIC Certificate II in EAL (Access), learners must successfully complete a total of 8 units:

1 Core unit, 2 Speaking and Listening units, 2 Reading and Writing units and 3 General Elective units

- 1 core unit (learning plan)
- 2 Listening and Speaking skills unit
- 2 Reading and Writing skills unit
- 3 General electives

A Statement of Attainment will be issued for any unit of competency completed if the full qualification is not completed

Learning resources

Teacher produced worksheets

EAL resource library

EAL student library

Dictionaries

Computer lab

Ipads

Delivery methods

Teacher instruction

Pairwork

Group activities

Peer learning

Communicative activities

Games

Role Plays

Excursions

Employability Skills

Successful completion of this course will also enable you to gain recognition for the following Employability Skills:

- Communication
- Initiative and Enterprise
- Technology
- Team Work
- Planning and Organising
- Learning
- Self Management
- Problem Solving

These skills are important for successful participation in the workforce and community.

Assessment Details Semester 2 2020

COVID-19 update

As part of Angliss Neighbourhood House's response to COVID-19 and our move to a remote, blended and individual targeted learning the below dates will vary according to individual student's readiness for the task. This will allow student's time to adapt to our new delivery methods and allowed the support required for them to attain the required skills.

| Assessment Task | Week | Unit |
|--|---------------|---------|
| VU22604 Read & write simple instructional & informational texts Pack 1 Task 1: Kitchen instructions - read | Term 3 W8 | VU22604 |
| VU22604 Read & write simple instructional & informational texts Pack 1 Task 2: Write instructions | Term 3 W9-10 | VU22604 |
| VU22604 Read & write simple instructional & informational texts Pack 1 Task 3: Tasty treats - read | Term 4 W3 | VU22604 |
| VU22604 Read & write simple instructional & informational texts Pack 1 Task 4 : Write an information text | Term 4 W4 - 5 | VU22604 |
| VU22598 Identify Australian leisure activities Task 1 Leisure activities Q1-3 | Term 3 W9 | VU22598 |
| VU22598 Identify Australian leisure activities Task 1 Leisure activities Q 4-7 Planning & presenting a talk | Term 4 W4-7 | VU22598 |

Shaded area relates to students undertaking the computer elective

| | | |
|--|---------|---------|
| VU22606 Optional computer elective Access the internet & email to develop language Task 1 Use the Internet | T4 W6-7 | VU22606 |
| VU22606 Optional computer elective Access the internet & email to develop language Task 2 Send & receive email | T4 W8 | VU22606 |

Results

Competency based results will be used for your final results

C Competent

NYC Not Yet Competent

Absences on Assessment Days

If you miss a class on a day when assessment is being conducted you need to make arrangements with your teacher for you to be assessed at an alternative time.

If you do not achieve the required standard, you will be given the opportunity to be re-assessed

Assessment Method Descriptors

| Assessment method | Description |
|--|--|
| Questioning oral/written | Assessor will ask a range of questions from the moderated bank of questions that supports the underpinning skills and knowledge required for competency in this unit. Questions may be answered in written or oral form. |
| Oral presentation (may be supported by technology) | Student will give a presentation against assessment criteria either alone or in a group to a small group or to the whole class |
| Portfolio | Student will gather and organise appropriate evidence into a portfolio to present to assessor. This will be |

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| | presented and explained according to assessment criteria |
| Practical observation | Assessor will observe the student complete practical task/s against the assessment criteria |
| Demonstration | Assessor will observe the student complete practical task/s against the assessment criteria to the required specification in a simulated work environment. |
| Ongoing teacher assessment | Assessor will observe student activity throughout course work |
| Reflective journal | Evidence of personal writing and material related to assessment tasks completed in a personal journal. |
| Third party report | Reports from other teachers, community members or peers , relating to specific tasks and skills |
| Simulated role plays | Teacher/ assessor will establish a scenario and may or may not be a participant in this role play. Student will be assessed on oral capabilities whilst being observed. |
| Group/ pair work | Group or pair may research and/ or present material together |