

**Angliss Neighbourhood House TOID 6389  
Training Guide  
22485VIC Certificate II in EAL (Access)**



## Semester 2 Year 2021

### Course Information

<b>Course Code</b>	22485VIC
<b>Course Title</b>	Certificate II in EAL (Access)
<b>Semester</b>	2
<b>Year</b>	2021
<b>Days</b>	Monday & Tuesday
<b>Time</b>	9:30 to 3:30 Monday & Tuesday
<b>Location</b>	Angliss Neighbourhood House 2/11 Vipont Street Footscray

### Contact Details

<b>House Coordinator</b>	Meg Higgins	96879908	<a href="mailto:meg@anglissnh.net.au">meg@anglissnh.net.au</a>
<b>Education Coordinator</b>	Michael Hennessy	9687 9908	<a href="mailto:michael@anglissnh.net.au">michael@anglissnh.net.au</a>

### Semester Unit Outline

In Semester 2, 2021 Angliss Neighbourhood House will be offering the following Units

Unit Code	Title
VU22358	Develop learning goals
VU22602	Give and respond to simple spoken information and directions
VU22604	Read and write simple instructional and informational texts
VU22106	Use recipes to prepare food
VU22099	Recognise and interpret safety signs and symbols

### Qualification requirements

To obtain 22485VIC Certificate II in EAL (Access), learners must successfully complete a total of 8 units:

1 Core unit, 2 Speaking and Listening units, 2 Reading and Writing units and 3 General Elective units

- 1 core unit (learning plan)
- 2 Listening and Speaking skills unit
- 2 Reading and Writing skills unit
- 3 General electives

A Statement of Attainment will be issued for any unit of competency completed if the full qualification is not completed

## **Learning resources**

Teacher produced worksheets

EAL resource library

EAL student library

Dictionaries

Computer lab

Ipads

## **Delivery methods**

Teacher instruction

Pairwork

Group activities

Peer learning

Communicative activities

Games

Role Plays

Excursions

## **Employability Skills**

Successful completion of this course will also enable you to gain recognition for the following Employability Skills:

- Communication
- Initiative and Enterprise
- Technology
- Team Work
- Planning and Organising

- Learning
- Self Management
- Problem Solving

These skills are important for successful participation in the workforce and community.

## Assessment Details Semester 2 2021

22484VIC Certificate I in EAL (Access)			
Week	UoC	Task ID	Title
1.			
2.			
3.			
4.	VU22099	Task 1	More Signs
5.			
6.	VU22604	Task 1	Kitchen Instructions - Read
7.	VU22604	Task 2	Write Instructions
8.	VU22591	Task 2	At the Newsagent
9.	VU22604	Task 3	Tasty Treats
10.	VU22602	Task 1	Describing a Place – Listen
11.	VU22602	Task 2	Give Spoken Information
12.	VU22604	Task 4	Write An Information Text
13.	VU22602	Task 3	Public Transport – Listen
14.	VU22602	Task 4	Give Spoken Instructions
15.			
16.	VU22106	Task 1	Read a recipe
17.	VU22106	Task 2	Cooking
18.			
19.	VU22358	Task 2	Review Learning Plan
20.			

Please note that VU22358 was begun in Semester 1 and runs across the whole year

The above assessment schedule is subject to change due to circumstances surrounding the COVID 19 pandemic. Due to unanticipated lockdowns or restrictions, assessment dates may need to be altered accordingly.

## Results

Competency based results will be used for your final results

C      Competent

NYC    Not Yet Competent

## Absences on Assessment Days

If you miss a class on a day when assessment is being conducted you need to make arrangements with your teacher for you to be assessed at an alternative time.

If you do not achieve the required standard, you will be given the opportunity to be re-assessed

## Assessment Method Descriptors

Assessment method	Description
Questioning oral/written	Assessor will ask a range of questions from the moderated bank of questions that supports the underpinning skills and knowledge required for competency in this unit. Questions may be answered in written or oral form.
Oral presentation (may be supported by technology)	Student will give a presentation against assessment criteria either alone or in a group to a small group or to the whole class
Portfolio	Student will gather and organise appropriate evidence into a portfolio to present to assessor. This will be presented and explained according to assessment criteria
Practical observation	Assessor will observe the student complete practical task/s against the assessment criteria
Demonstration	Assessor will observe the student complete practical task/s against the assessment criteria to the required specification in a simulated work environment.
Ongoing teacher assessment	Assessor will observe student activity throughout course work
Reflective journal	Evidence of personal writing and material related to assessment tasks completed in a personal journal.
Third party report	Reports from other teachers, community members or peers , relating to specific tasks and skills
Simulated role plays	Teacher/ assessor will establish a scenario and may or may not be a participant in this role play. Student will be assessed on oral capabilities whilst being observed.
Group/ pair work	Group or pair may research and/ or present material together